

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION  
**DISPUTE REVIEW BOARD (DRB) ESTABLISHMENT REPORT**  
CEM-6202 (New 02/02)

Instructions for use – Complete this form after the initial DRB meeting has been held.  
Fax the completed form to the Division of Construction (headquarters) DRB coordinator.

**CURRENT DATE** \_\_\_\_\_

**CONTRACT NUMBER** \_\_\_\_\_ **ROUTE** \_\_\_\_\_

**WORK DESCRIPTION** \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_

**RESIDENT ENGINEER** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**ENGINEER'S ESTIMATE** \_\_\_\_\_ **BID AMOUNT** \_\_\_\_\_

**ORIGINAL NUMBER OF PROJECT WORKING DAYS** \_\_\_\_\_

**BID OPENING DATE** \_\_\_\_\_ **CONTRACT AWARD DATE** \_\_\_\_\_

**CONTRACT APPROVAL DATE** \_\_\_\_\_ **FIRST WORKING DAY DATE** \_\_\_\_\_

**DRB ESTABLISHMENT DATE** \_\_\_\_\_ **DRB AGREEMENT DATE** \_\_\_\_\_

**DRB CCO APPROVAL DATE** \_\_\_\_\_

**INITIAL DRB MEETING DATE** \_\_\_\_\_

**SUBSEQUENT STATUS MEETING SCHEDULED DATE** \_\_\_\_\_

**PLANNED FREQUENCY OF DRB STATUS MEETINGS (4 months max.)** \_\_\_\_\_

**DRB MEMBERS**

NAME	NOMINATED BY	NOMINATION DATE	APPROVED BY	APPROVAL DATE
	Department		Contractor	
	Contractor		Department	
	DRB members		Cont./Dept. - HQ*	/

\*DRB chairman nomination requires the Division of Construction (headquarters) construction coordinator approval.  
Enter both the contractor's and HQ's approval date in the box provided.

**RETENTION TAKEN FOR DELAYED DRB ESTABLISHMENT** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

**COMMENTS** \_\_\_\_\_  
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